

LYNDON CITY COUNCIL
REGULAR MEETING MINUTES OF
April 14, 2014

The Lyndon City Council met in regular session on Monday, April 14, 2014, 7:00 p.m., at City Hall.

1. CALL TO ORDER: Mayor Smith called the meeting to order.
2. ROLL CALL: City Clerk called roll of the City Council. Mayor Brandon Smith and members Doug Watson, Darby Kneisler, Chris Cole, Bill Patterson, and Laura Moore (7:07) present.

City Staff present: Kimberly Newman, City Administrator; Julie Stutzman, City Clerk; David Wilson, Maintenance Supervisor; and Darrel Manning, Chief of Police.

Others present: Kelly Hurla, Osage Herald Chronicle; Diana & Josye Hutchcroft.

3. ADOPTION OF MINUTES OF PREVIOUS MEETINGS: Cole made the motion to approve the regular meeting minutes of March 17, 2014 as presented. Kneisler seconded, motion carried.

Kneisler made the motion to approve the special meeting minutes of March 25, 2014 as presented. Watson seconded, motion carried.

4. CORRESPONDENCE TO COUNCIL:

- Kansas Government Journal for February and March 2014.
- Public Wholesale #12 meeting minutes from March 19, 2014.
- Pledge of Securities from Lyndon State Bank as of March 31, 2014.
- 2014 Hazardous Waste Schedule.
- April is Tree Month flyer and information.
- Letter and brochure for 2014 Day of Pride.
- Summer reading donation request letter from the Lyndon Carnegie Library. Kneisler made the motion to donate 2 books of pool passes to the summer reading program. Moore seconded, motion carried.

Cole stated the chair of the Lyndon library board asked about the Council's decision regarding the yearly donation request. After further discussion, Patterson made the motion to donate \$1500 to the Lyndon Carnegie Library. Moore seconded, motion carried with Cole and Kneisler abstaining.

Watson made the motion to donate 2 pool pass books to the Lyndon PTO carnival. Patterson seconded, motion carried.

5. CITIZEN'S STATEMENTS AND PETITIONS: Diana and Josye Hutchcroft presented to Council to request support by donation to Josye for her National American Miss pageant. Due to the donation policy that does not allow for monetary donation, Watson made the motion to donate 25 pool passes to Josye Hutchcroft. Patterson second, motion carried.

6. UNFINISHED BUSINESS:

- a) LEASE PURCHASE AGREEMENT FOR STREET SIGN PROJECT: The Council received the final copy of the lease purchase agreement with Lyndon State Bank. Watson made the motion to authorize the Mayor to sign on behalf of the City. Kneisler seconded, motion carried with Cole abstaining.

Kneisler made the motion to approve Resolution 14-03 in regards to lease purchase agreement. Watson seconded, motion carried with Cole abstaining.

7. NEW BUSINESS:

- a) FAIR HOUSING PROCLAMATION:

PROCLAMATION BY THE MAYOR

TO THE PEOPLE OF THE CITY OF LYNDON, KANSAS, GREETINGS:

Celebrating 46 Years of Fair Housing

WHEREAS, *the Congress of the United States passed the Civil Rights Act of 1968, of which Title VIII declared that the law of the land would now guarantee the rights of equal housing opportunity; and*

WHEREAS, *the City of Lyndon is committed to the mission and intent of Congress to provide fair and equal housing opportunities for all, and today, many realty companies and associations support fair housing laws; and*

WHEREAS, *the Fair Housing groups and the U.S. Department of Housing and Urban Development have, over the years, received thousands of complaints of alleged illegal housing discrimination and found too many that have proved upon investigation to be violations of the fair housing laws; and*

WHEREAS, *the equal housing opportunity is a condition of life in our city that can and should be achieved,*

I, Brandon Smith, Mayor of the City of Lyndon, on behalf of its citizens, do hereby proclaim the month of April as

FAIR HOUSING MONTH

And express the hope that this year's observance will promote fair housing practices through the City.

IN TESTIMONY WHEREOF, *I have hereunto subscribed my name and caused the Seal of the City of Lyndon, Kansas, to be affixed this 14th day of April, 2014.*

Patterson made the motion to approve and authorize the mayor to sign the Fair Housing Proclamation on behalf of the City that declares the month of April as Fair Housing month. Kneisler seconded, motion carried.

b) ARBOR DAY PROCLAMATION:

PROCLAMATION BY THE MAYOR

ARBOR DAY OBSERVANCE

TO THE PEOPLE OF THE CITY OF LYNDON, KANSAS, GREETINGS:

***WHEREAS,** in 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and*

***WHEREAS,** this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and*

***WHEREAS,** Arbor Day is now observed throughout the nation and the world, and*

***WHEREAS,** trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and*

***WHEREAS,** trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and*

***WHEREAS,** trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and*

***WHEREAS,** trees, wherever they are planted, are a source of joy and spiritual renewal,*

***WHEREAS,** the City of Lyndon has been recognized as a Tree City USA by The National Arbor Day Foundation for consecutive years since 2001, and desires to continue its tree-planting practices.*

***NOW THEREFORE,** I, Brandon Smith, Mayor of the City of Lyndon, do hereby proclaim the month of April AND Saturday, April 26, 2014 as*

ARBOR DAY OBSERVANCE FOR 2014

And urge all citizens to support efforts to protect our trees and woodlands, and to plant trees to gladden the heart and promote the well-being of this and future generations.

***IN TESTIMONY WHEREOF,** I have hereunto subscribed my name and caused the Seal of the City of Lyndon, Kansas, to be affixed this 14th day of April, 2014.*

Cole made the motion to approve and authorize the mayor to sign the Arbor Day Proclamation on behalf of the City which declares the month of April and April 26th Arbor Day Observation. Watson seconded, motion carried.

- c) WASTE TIRE GRANT: The City Administrator stated the City was selected to receive a grant award of \$2,224.50 under the KDHE Waste Tire Grant program. These grant funds will provide the benches at the new trail, city pool, and community garden. She stated the City's match to the grant is approximately \$300 - \$400.
- d) COMMUNITY GARDEN GRANT: The City Administrator stated the City was awarded the Kansas Community Garden supplement grant of \$1250.00. The funds will be used to purchase an 8x8 garden shed and a picture of the shed was provided. The City Administrator stated the Garden Kick Off will be May 17th at 9:00 a.m. at the Community Garden.
- e) AUDIT: The City Administrator stated the audit is complete and the audit presentation will be in the near future.

8. STAFF REPORTS:

- a) POLICE: Council received the officer activity report for March/April 2014.

Patterson asked the Police Chief about the officer in training and his completion date. The Chief stated he will complete training the second week of May.

- b) PLANNING AND ZONING: No meeting due to lack of quorum.

- c) MAINTENANCE: Council received a copy of the Maintenance report.

Patterson stated that he and Kneisler had noticed there is a problem area in the road on Adams street near the corner that looks like it is cracking or something is coming up from the underside.

Watson asked about the condition of the concrete at the pool. Maintenance Supervisor stated there is a small amount of cracks in the concrete, but nothing that is worrisome.

- d) CITY ADMINISTRATOR: The City Administrator stated a meeting with both Jason Hoskinson and Bruce Boettcher of BG Consultants is tomorrow to discuss Safe Routes to School. The main discussion will be about how it will change the design of the project if the school bond issue passes and conduct a walk through.

9. COUNCIL COMMENTS:

PATTERSON: Patterson asked about Senior Housing and any progress. Cole stated the corporation is still working on getting the tax credits and he will ask Stephanie Watson for an update either through email or having her attend the meeting. Watson stated it was a stipulation of the resolution the Council passed to receive updates on the project. He stated it could be done through a letter, email or some form of communication.

Patterson stated he is going to have students to work on a sign idea for each end of town and present them at the next meeting.

MOORE: Moore stated she will not be able to attend the next meeting.

Moore stated the website needs updated information regarding the pool information.

Moore asked if the City Administrator position has been posted and the City Administrator stated it has been.

Moore asked about residents parking in the ditch and yard on 10th and Cedar. The Maintenance Supervisor stated there is no ordinance on the books prohibiting it and is private property. He also stated he has spoken to the property owner who is planning on reseeding the area and posting temporary "no parking" signs. The Chief of Police stated it cannot be enforced on private property.

KNEISLER: Kneisler asked the Maintenance Supervisor if plans have been made for the 2014 street project and what streets are being looked at. The Maintenance Supervisor stated he has looked at Monroe and Washington. He stated the enlarged ditches on Washington will be encroaching on resident's yards and would like to have it surveyed even though the City has easements. The Maintenance Supervisor stated he would like to go on Monroe from 6th to 10th Street and connect 10th street up to Adams. Kneisler asked if the street budget was still \$140,000 and the City Administrator stated it will be between \$100,000 to \$120,000 due to budget restraints and the building of Safe Routes to School in 2015.

Kneisler asked about the progress on the pool programming with the Recreation Board. The City Administrator stated the City Clerk put together information about expenditures, revenue and operation needs for the Rec Board and Mr. Spencer. She stated the next Recreation Board meeting is on April 20th at 7 p.m.

WATSON: Watson asked about the start date for Safe Routes to School and the City Administrator stated early spring 2015.

10. EXECUTIVE SESSION: At 7:17 p.m. Moore made the motion to adjourn to executive session for 10 minutes for non-elected personnel. Cole seconded, motion carried. Council reconvened. Patterson made the motion to extend City Administrator Kimberly Newman's contract until April 29, 2014. Watson seconded, motion carried.
11. ADJOURNMENT: Watson made the motion to adjourn to Monday, April 14, 2014 at 7:00 p.m. for regular meeting. Kneisler seconded, motion carried.



City Clerk